

REPUBLIQUE DU CAMEROUN
PAIX – TRAVAIL – PATRIE

MINISTRE DE DECENTRALIZATION
ET DU DEVELOPPEMENT LOCAL

REGION DU NORD OUEST

DEPARTMENT DU BUI

ARRONDISSEMENT DE NKUM

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REPUBLIC OF CAMEROON
PEACE – WORK – FATHERLAND

MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

NKUM SUB DIVISION

NKUM COUNCIL
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TENDER FILE

OPEN NATIONAL INVITATION TO TENDER NO.
10/ONIT/MINDDEVEL/N.C/NCITB/NKUM-FEICOM/2024 OF 18/07/2024
THROUGH THE EMERGENCY PROCEDURE FOR THE CONSTRUCTION OF A
MUNCIPAL HOTEL AND A BOREHOLE CONNECTED TO SOLAR PANELS, A 20M3
WATER TOWER, THE SUPPLY OF A SOLAR-POWERED PUMP, THE PROTECTION
OF THE SOLAR FIELD WITH A WIRE FENCE, THE SUPPLY AND DISTRIBUTION
PIPES, THE TECHNICAL ROOM UNDER THE TOWER AT TATUM, IN NKUM
COUNCIL, BUI DIVISION OF THE NORTH WEST REGION

INVITATION AND REQUIREMENTS TO TENDER

FUNDING:

FEICOM/NKUM COUNCIL 2023 BUDGET

DOCUMENT N°1

TENDER NOTICE

TENDER NOTICE

1. Subject of the invitation to tender:

Within the framework of the Funding Agreement No. _____/FEICOM/DG/CAJ/DCC/2023 between FEICOM and NKUM Council for the execution of the Public Investment Budget of the 2023 financial year, the Contracting Authority, the Mayor of NKUM Council, hereby launches an open national invitation to tender through the Emergency procedure for the the construction of a municipal hotel and a borehole connected to solar panels, a 20m³ water tower, the supply of a solar-powered pump, the protection of the solar field with a wire fence, the supply and distribution pipes, the technical room under the tower at TATUM, in NKUM Council, BUI Division of the North West Region.

2. Nature of works:

This project comprises a single-storey, t-shaped feicom-type building with a footprint of 750m², to be used as a municipal hotel. The project includes a drinking water supply network with a 7.5 m³ water tower. The building includes 16 rooms with internal toilets (02 rooms of 14.66m² with toilets of 4.21m², 08 rooms of 12.85m² with toilets of 4.31m², 06 rooms of 10.75m² with toilets of 4.21m²). There is also a 7.89m² entry terrace, a 43.28m² hall at the entrance, a 38.35m² canteen, a 7.88m² kitchen with a terrace, a 16.65m² kitchen with a terrace, a reserve of 7.88 m², a multi-purpose hall with 75 seats with a floor area of 66.36 m², a logistics room of 12.40m², a manager's office of 20m² with toilets, an 18m² laundry room, a gender-specific latrine block and circulation areas. The drinking water supply network includes a borehole connected to solar panels, a 20 m³ water tower, and supply of a solar-powered pump, securing the solar field by a wire fence, provision of water supply and distribution pipes, the technical room under the water tower and training of a maintenance team.

The works comprise notably:

N°	Designation
1	Studies - site installation
2	Earthworks
3	substructure -foundations concrete/masonry works
4	Super structure
5	Roofing works
6	Tillingworks
7	Wood works
8	Metallic works
9	Aluminum works
10	Painting works
11	Electrical installation
12	Plumbing sanitary installation
13	External works

3. Execution deadline:

The maximum deadline provided by the Project Owner / Contracting Authority for the execution of the works forming the subject of this invitation to tender is eight calendar (08) months, as from the date of notification of the contractor by the control engineer to start work.

4. Lots

The works are not divided into lots.

Estimated cost

The estimated cost after preliminary studies stands at 220,000,000 (Two Hundred and twenty Million) FCFA all taxes inclusive.

6. Participation and origin

Participation is opened under the same conditions to all Cameroonian Companies and business concerns that have proven experience in the field of building construction and civil engineering in general and who are not in a period of suspension by the authority in charge of public contracts.

7. Financing

The works shall be financed jointly as per the convention signed between FEICOM and NKUM Council assigned to the Mayor NKUM Council as Authorising Officer with the budgets of 2023 assigned to the Mayor in the Funding Agreement No. _____/CCF/FEICOM/DG/CAJ/DCCC/2024.

8. Bid bond

Each bidder must include in his/her administrative documents, a bid bond that respects the models of this tender file, issued by a first-rate banking establishment approved by the Ministry in charge of finance, (see list in document No. 12 of this tender file), of an amount of 4 400 000 (Four Million Four Hundred thousand) FCFA, valid for thirty (30) days as from the date of validity of the offers. Bid bonds for unsuccessful bidders shall be withdrawn not later than fifteen (15) days after the award of the contract and those of successful bidders shall be retained until the required performance guarantee for good execution is provided.

9. Consultation of tender file:

The tender file may be consulted during working hours at the Mayor's Secretariat of the NKUM council and tel: 677 827 817,

10. Acquisition of tender file:

The tender file may be acquired from the NKUM Council, Mayor's Secretariat, tel: 677 827 817, upon presentation of a non-refundable treasury receipt (payable at the Treasury of the NKUM Council) of 150 000 (One hundred and Fifty Thousand FCFA). Such a receipt shall identify the payer as representing the company that wants to participate in the tender.

11. Submission of bids:

Each bid drafted in English or French shall be signed by the bidder or by a duly authorized representative and presented in seven (07) copies including the original and six (06) copies marked as such. These shall be submitted in one sealed pack containing three (3) envelopes; (A: Administrative file, B: Technical file, C: Financial file). The sealed pack shall bear no information on the enterprise, and should reach the NKUM Council, Contracts Award Service, not later than 20/08/2024, latest 10am local time and should carry the inscription:

**OPEN NATIONAL INVITATION TO TENDER NO. 10/ONIT/MINDDEVEL/N.C/NCITB/NKUM-
FEICOM/2024 OF 18/07/2024 THROUGH THE EMERGENCY PROCEDURE FOR THE CONSTRUCTION
OF A MUNICIPAL HOTEL AND A BOREHOLE CONNECTED TO SOLAR PANELS, A 20M3 WATER
TOWER, THE SUPPLY OF A SOLAR-POWERED PUMP, THE PROTECTION OF THE SOLAR FIELD WITH A
WIRE FENCE, THE SUPPLY AND DISTRIBUTION PIPES, THE TECHNICAL ROOM UNDER THE TOWER AT
TATUM, IN NKUM COUNCIL, BUI DIVISION OF THE NORTH WEST REGION.**

"To be opened only during the bid-opening session"

In case of any ambiguities or differences, only the original shall be considered authentic.

12. Admissibility of bids

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily be not older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice.

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.

13. Opening of bids:

The opening of the bids in one phase shall be done on 20/08/2024 at 11 a.m. prompt in the conference hall of the NKUM council by the competent tender board. Only bidders may attend or be duly represented by a person of their choice, who has full knowledge of the file and mandated in that capacity.

14. Evaluation criteria

The evaluation of bids shall be carried out in three stages:

- 1st Stage: verification of the conformity of each administrative document;
- 2nd Stage: Evaluation technical bids;
- 3rd Stage: Analyses of Financial bids.

The criteria of evaluation shall be as follows:

14.1-Eliminatory criteria

Eliminatory criteria fix the minimum conditions to be fulfilled to be admitted for evaluation according to the essential criteria. The non-respect of these criteria leads to the rejection of the bid made by the bidder.

They refer especially to:

- ♦ Absence of bid bond
- ♦ False declaration or forged document
- ♦ Non compliance with major technical specifications (to be listed)
- ♦ Non-respect of X essential criteria (X being greater than or equal to 1)
- ♦ Absence of quantified unit price)
- ♦ Non compliance with the model bid.

14.2. Main Qualification criteria:

Essential criteria are those that are primordial or key in the judgment of the technical and financial capacity of candidates to execute the works forming the subject of the invitation to tender. They must be determined in relation to the nature and content of the works to be executed.

Indicatively, the criteria related to the qualification of candidates will be on:

- ♦ Financial situation;
- ♦ Experience;
- ♦ Personnel;
- ♦ Equipment.

15. Award

The jobbing order shall be awarded to the bidder whose bid is in conformity to the dispositions of the tender file and on the basis of the lowest bid and technical quality, confer article 33 of the public contracts code.

16. Validity of bids

The bidders shall remain committed to their offers during a period of (ninety) 90 days from the deadline set for the submission of bids.

17. Complementary information

Complementary technical information may be obtained every day during working hours from the NKUM Council, Contracts Award Service, tel: 677 827 817.

TATUM, the **18 JUL 2024**

THE MAYOR
NKUM COUNCIL

Copies:

- ARMP
- Chairpersons of TB
- Notice Boards



Stephen
MAYOR NKUM COUNCIL